



**CALIFORNIA EMERGENCY MANAGEMENT AGENCY**  
**LOCAL ASSISTANCE MONITORING BRANCH**  
3650 SCHRIEVER AVENUE  
MATHER, CALIFORNIA 95655  
PHONE: (916) 845-8120 FAX: (916) 845-8380

June 8, 2009

Mr. Peter Lent, Deputy Director Fire/OES  
Riverside County  
4080 Lemon Street Basement Room 8  
Riverside, California 92501

SUBJECT: COMPLIANCE REVIEW REPORT  
GRANT: FEMA-1810-CA, OES #065-00000  
NOVEMBER 2008 CALIFORNIA WILDFIRES  
PUBLIC ASSISTANCE AND CALIFORNIA DISASTER  
ASSISTANCE ACT (CDAA) GRANT PROGRAMS

Dear Mr. Lent:

The California Emergency Management Agency (CalEMA), formerly the Governor's Office of Emergency Services (OES), conducted a compliance field review on May 26 - 27, 2009, for the above-referenced grant. The CalEMA met with Riverside County's fiscal staff, La Trease Rankin.

The purpose of the review was to determine if your organization complied with applicable laws, regulations, guidelines and policies. The grant was reviewed for compliance with the administrative and fiscal requirements as outlined in the Office of Management and Budget (OMB) Circulars and the Code of Federal Regulations (CFR). Our scope included reviewing fiscal and accounting records for the Notification of Payments dated March 19, 2009 in the amount of \$7,079 and March 20, 2009 in the amount of \$8,203, and their supporting documentation. CalEMA also examined the documentation supporting the required matching funds, and several of the project work orders. We found no instances of non-compliance. In general, the CalEMA monitor was pleased with Ms. Rankin's documentation and record keeping for this grant.

Executive Summary:

Grant Type: Public Assistance and CDAA Grant Programs  
Review Type: Compliance Field Review  
Scope: Fiscal and Administrative  
Review Period: February 15, 2009 – March 31, 2009

Peter Lent  
June 8, 2009  
Page 2

**FINDINGS**

No Findings.

**ADVISORY RECOMMENDATIONS**

None.

Thank you for the courtesy and cooperation you extended CalEMA in completing this review. If you have any questions about this letter or the enclosures, please contact Don MacMillan at (916) 845-8107, or [don.macmillan@calema.ca.gov](mailto:don.macmillan@calema.ca.gov).

Sincerely,

A handwritten signature in black ink, appearing to read "MBaldwin", with a long, sweeping horizontal line extending to the right.

MICHAEL BALDWIN  
BRANCH CHIEF

cc: La Trease Rankin, Riverside County, Cost Recovery Officer  
Peggy Okabayashi, CalEMA Assistant Secretary  
Saeed Kermanai, CalEMA Public Assistance  
David Rogers, CalEMA Public Assistance  
Subrecipient File